

**City of Albany**  
**Citizens' Police Review Board**

**Thursday April 12, 2018, 6:00 p.m.**  
University at Albany, Downtown Campus - Milne Hall  
135 Western Ave, Levitt Room (M120)

**MEETING MINUTES (DRAFT)**

**Present:** Matt Ingram, Veneilya Harden, Ivy Morris, Reverend Victor Collier, Zach Garafalo,  
**Excused Absence:** Warren Hamilton, John Evers and Larry Becker  
**Guest:** Commander Michael Hicks, Det. Kathleen Hendricks, Jordyn Conway, Damara Fredette, Leah Colby, Jellisa Joseph

**I. Call to Order and Roll Call**

6:01 p.m.

**II. Approval of the Agenda**

The motion to approve the Agenda passed unanimously.

**III. New Business**

**A. Approval of The First Quarter Report**

The motion passed unanimously.

**B. Approval of the January 18<sup>th</sup> Meeting Minutes**

Motion passed unanimously.

**C. New case Summary**

Read by the GLC

**D. Committee/Task Force Reports**

*By-Laws and Rules*

Committee Chair reported there were no updates at this time.

*Ad HOC Travel & Training*

Committee Chair, Matt Ingram reported he was notified by Corp. Council, the (CPRB) contract has been finalized and a decision was made not to include the Travel Policy as part of the contract. Matt is coordinating with the GLC and City of Albany with how to move forward.

*Education and Community Outreach*

Committee Chair Zach Garafalo reported he met with the Executive Committee (incl., Ivy Morris Chair, and Veneilya Harden) on April 3<sup>rd</sup> to develop an outreach strategy. Newly added member, Warren Hamilton engaged the committee to get involved with local

churches. Zach also noted he has ramped up his outreach efforts with Neighborhood Associations.

*Mediation*

Committee Chair reported there were no updates at this time.

*Police Department Liaison*

Committee Chair Veneilya Harden wants to incorporate Community Police within Outreach efforts and has engaged APD. A meeting date has been set for April 27, 2018.

*Public Official Liaison*

Committee Chair Ivy Morris reported she is actively in pursuit of raising awareness of the CPRBs existence within the community.

*Task Force on Monitors*

Committee Chair Larry Becker was not present.

**E. Proposal from City of Albany's Chief Diversity Officer**

Jellisa Joseph proposed starting a discussion around a name change for the Citizens Police Review Board. From *Citizens* Police Review Board to potentially *Civilian* or *Community*.

**F. Report from the Government Law Center (GLC)**

Updated the Board in accordance with the Status Report. NACOLE registration is open.

**G. Report from the Office of Professional Standards (OPS)**

Commander Hicks contributed to the proposed name change, to consider the efforts of APD in printing new business cards for new officers with CPRB contact information on the back. Discussion with board members surrounding the proposal.

**H. Report from the Chair**

The goal is for all CPRB members to attend NACOLE.

**IV. Public Comment**

Leah Golby made operational suggestions to Board Members.

**V. Adjournment**

Reverend Collier motioned to adjourn the meeting.

Respectfully submitted,

Clay Gustave

**\*Table 1 Complaints for Board Review**

<b>CPRB / OPS NO.</b>	<b>SUMMARY</b>	<b>ALLEGATIONS</b>	<b>OPS FINDING</b>	<b>CPRB FINDING / ACTION</b>
#25-17/CC2017-055	The complainant alleged she wanted to file a report for harassment and larceny and the officers refused to do a report for her. She alleged the officers were more concerned with her being Bi-Polar than hearing her complainant. She further alleged an officer notified HQ staff she would be coming to file a complaint.	<ol style="list-style-type: none"> <li>1. Call Handling</li> <li>2. Call Handling</li> <li>3. Call Handling</li> <li>4. Call Handling</li> </ol>	<ol style="list-style-type: none"> <li>1. Exonerated</li> <li>2. Unfounded</li> <li>3. Exonerated</li> <li>4. Not Sustained</li> </ol>	<ol style="list-style-type: none"> <li>1. Exonerated</li> <li>2. Unfounded</li> <li>3. Exonerated</li> <li>4. Not Sustained</li> </ol>
#13-17/CC2017-033	The complainant alleged she was following by an officer and told he is allowed to follow her and further alleged she was stopped due to her being profiled.	<ol style="list-style-type: none"> <li>1. Conduct Standards</li> <li>2. Arrest Authority &amp; Procedures</li> </ol>	<ol style="list-style-type: none"> <li>1. Exonerated</li> <li>2. No Finding</li> </ol>	<ol style="list-style-type: none"> <li>1. Exonerated</li> <li>2. No Finding</li> </ol>