

**CITY OF ALBANY
COMMUNITY POLICE REVIEW BOARD**

*March 08, 2022 at 6:00 p.m.
Via Zoom*

EXECUTIVE SESSION MEETING MINUTES

Call to Order and Roll Call

Board Members Present: Nairobi Vives, Paul Collins-Hackett, Dr. Rev. Victor Collier, Dr. Veneilya Harden, Matthew Ingram, Zach Garafalo, John Levendosky, Kevin Cannizzaro

Also Present: Matt Toporowski, Patrick Woods

Excused: Victor Person

Executive session began at 7:55 PM.

I. Funding for Payment of Fees Charged by Investigators

In response to an inquiry from Board Chair Vives about funding from the city to pay fees submitted by investigators, in particular as they relate to the Jordan Young investigation. Mr. Toporowski stated that he anticipated that there wouldn't be an issue.

II. Review of Responses to RFP to Provide Administrative Agency Services for the CPRB

Mr. Toporowski reported that, in response to the RFP to provide administrative agency services for the City's Community Police Review Board, the City has received 3 proposals. He also reported that a group to review the proposals was being formed. The group will include 3 CPRB members. Chair Vives requested that anyone interested in reviewing proposals and participating in the interviews share their interest with her.

III. Open Meetings Law and Executive Sessions

Mr. Cannizzaro noted that, according to the Open Meetings Law, executive sessions are part of an open meeting and noted that standard procedure is to address the purpose for going into Executive Session, the Board should vote on entering executive session, vote to end the executive session, and then continue the rest of the public portion of the meeting.

Mr. Woods recommended that going forward, in order to avoid any Open Meetings Law issues, it would be best to formalize the operating procedures for committee meetings. There should also be a listing of committee members and a listing of committee meeting dates, times and agenda items so they can be posted on the CPRB website.

Mr. Ingram noted that the Rules and By-laws Committee and Mr. Cannizzaro will meet to discuss Open Meeting Law concerns and formalizing the committee membership process and meeting notices.

There being no further business, upon motion and second, the executive session was adjourned at 8:15 PM.